

*Chester County EMS Council, Inc.*  
***Board of Directors Meeting***  
*January 12, 2011 Minutes*

**I. Call to Order**

President Leo Scaccia called the meeting to order at 6:00 pm, followed by the pledge of allegiance with the following in attendance:

John Applegate  
Ed Atkins  
Keith Johnson  
Frank Piscitello

Leo Scaccia  
Frank Sullivan  
Lorna Wohl

Field Services Division:

Steve Webb  
Pat Cook

Rob Linnenbaugh  
Harry Moore

Visitors / Guests:

Penny Knotts, Parkesburg Fire Company

**II. Approval of Minutes**

A motion was made to approve the November 10, 2010 minutes. The motion was seconded and approved.

**III. Reports**

**3.1 Commissioners**

Director Atkins will give his reports at the EMS Council Meeting immediately following.

**3.2 Deputy Director**

Deputy Director Steve Webb reported there is a Regionalization project with the companies in the western part of Chester County due to call volume and staffing issues. Parkesburg, Pomeroy and Atglen Fire Companies will be consolidating in approximately 2 – 3 years. Pomeroy and Parkesburg EMS will be forming a new separate organization and then the fire companies will merge in. The project is going very well and all involved parties are not looking at this as a challenge but an opportunity that is ahead. More to follow...

Steve thanked Goshen Fire Company for hosting our Fall 2010 EMT Graduation. We recognized 15 EMT students who finished the class successfully.

The Regional Task Force Funding Group is still moving forward. Steve and Leo are still looking for ideas on spending. However, the items purchased must comply with the Task Force general mission of 'reduce threat of terrorism'. Please contact either one for your ideas!

Anyone with questions or needs on the proposed voice and radio project, please contact Steve or Leo.

## **IV. Committee Report**

### **4.1 Finance**

Other than interest, no activity.

### **4.2 Medical Advisory**

Harry reported that EMS providers may start seeing POLST forms. This does NOT change anything for EMS providers. The patient still needs an OOH DNR for EMS to withhold CPR. If a patient ONLY has a POLST form, EMS must still contact medical command to terminate efforts.

The PEHSC State MAC conference call is January 19th. The main discussion item is the statewide protocol revisions. Harry briefly reviewed the BLS revisions and overall nothing too drastically will change. The lights and siren protocol may be the most discussed item since the state is significantly downplaying the need for lights and siren use in most patient transports, and some responses. .

The County MAC Meeting is January 25th. We will be reviewing the draft protocol revisions and the regional drug list.

There was a brief discussion on dispatch codes and priorities. Do we need to go that route? More to follow on that...

### **4.3 Training**

Training Coordinator Rob Linnenbaugh reported there are 23 students in the 2011 Spring EMT Class.

The EMS Management Class is advertised with very limited seating. If you or anyone else is interested, please complete the application.

There is a First Responder Class scheduled to start in March.

8 Instructors have been trained on the new CPR guidelines. Once the new protocol and testing scenarios are updated, then we will be rolling out classes.

### **4.4 Operations**

The By Laws are still in the revision process. There are 2 drafts out. The deadline for comments was January 1 however there is still one more week for your comments. Most of the By-Laws are the same however there was much time put into the attendance and participation part. We are trying to get people / organizations involved enough so they can vote at the November meeting.

### **4.5 Disaster**

Nothing to report.

### **4.6 By-Laws**

In the process of being revised.

#### **4.7 Aero medical**

President Scaccia would like to have a meeting in 2011 to show support.

#### **4.8 Awards**

President Scaccia would like to have a meeting In February to talk about different ideas and funding for the banquet. He would like to have a 'Banquet/Awards Committee' formed to take on different tasks. Please, Please get your nomination forms in by March 1.

#### **4.9 Public Safety Training Facility**

Director Atkins will defer to the EMS Council Meeting immediately following.

#### **4.10 CQI**

This should be completed based on our contract with Department of Health. Will bring this up at Council for more participation. Fred Wurster has agreed to be the chairman of the committee. This will report under Operations.

### **V. Old Business**

#### **5.1 Trauma Center Update**

Representatives from Paoli Hospital will be at the Council Meeting for updates on October, November and December trauma activity.

#### **5.2 EMS PCR Software Update**

Frank Piscitello reported that January 26<sup>th</sup>, EmStat will be at the GSC Building for the demonstration for all providers. He is still trying to confirm EMS Charts for the following week. More to follow when we have both confirmed.

Mike Coleman, the owner of EMMA passed away at the end of 2010. EMMA is trying to bring their system up to date with new technology but will be a long process. More than 50% of Chester County services have already switched from EMMA to either EmStat or EMS Charts.

#### **5.3 Response Times / Status Check System**

President Scaccia asked if this has been implemented. After a few different answers, this will be followed up with Deputy Director Haynes.

### **VI. New Business**

#### **6.1 EMS Patient Bill of Rights**

President Scaccia received this document at a previous PEHSC Meeting from the EMS Chief in Allentown, which has adopted this form. Leo would like to bring this to Operations to look into this more and then bring it to the Council to see if we want to pursue this and adopt as a County.

#### **6.2 Conflict of Interest Statements**

To make the Board Members more official, please read and sign the document provided. This is for those who have a conflict, that you would disclose it and not hide it.

### **6.3 Political Action Committee**

John Pierce has agreed to chair this committee. If anyone else is interested in joining, please contact John. This committee will report under Operations. This committee's purpose is to educate and participate with the elected officials about what EMS is and does, and also to advocate for the services in the community to explain what is involved with EMS. A suggestion was made to change the name of the committee to EMS Advocacy Committee.

### **6.4 Radio / Communications Update**

President Scaccia will give update at the EMS Council Meeting immediately following.

### **6.5 Regional Task Force Funds**

Please see 'Deputy Director Report'

## **VII. Good of the Order**

Director Atkins announced that DES has placed the new Communications vehicle in service this week. Emergency Management is in the works with using a new system to sign up for classes or take classes online. The Credentialing Project is still there, however we have gotten some points from the Feds on what to do next. DES received a couple of empty PODS for the flatbeds, GPS units are on order, CO2 Monitors have been distributed along with DuoDotes. On the list to be purchased are Chest Compressors.

Leo added to the Council Agenda: Dave Garver from the Coroner's Office will give a brief presentation on the Coroner's Interface Form that was drafted to see if any service has any interest in adopting. It will give consistency and help prevent asking the family members the same questions numerous times by different people/organizations.

## **VIII. Adjournment**

There being no additional formal business for the committee, a motion was made for adjournment. The motion was seconded and approved. The meeting was adjourned at 7:07 pm.